

REQUEST FOR PROPOSAL (RFP)

INVITATION OF TENDERS FOR “REPAIR/REPLACEMENT OF FALSE ROOFING FOR CARIAPPA HALL AT RSAOI BANGALORE”

1. Sealed quotations are invited from registered Bidders, **in single envelope bid system (only financial bid)**, having their own office at Bangalore for the **“REPAIR/REPLACEMENT OF FALSE ROOFING FOR CARIAPPA HALL AT RSAOI BANGALORE”**

Date of issue of RFP	-	18 Jul 2026
Last date for submission of offers	-	02 Aug 2026 up to 1200 h
Opening of Quotations	-	03 Aug 2026 at 1200 h

All conditions and parameters will be evaluated with reference to firms submitting tenders. **RSAOI BANGALORE** reserves the right to reject any/all applications without assigning any reason whatsoever.

Scope of Work

2. The Scope of Work/Specifications of the **“REPAIR/REPLACEMENT OF FALSE ROOFING FOR CARIAPPA HALL AT RSAOI BANGALORE”** are attached at **Annexure I**.

Terms and Conditions

3. The **“REPAIR/REPLACEMENT OF FALSE ROOFING FOR CARIAPPA HALL AT RSAOI BANGALORE”** is required to be completed within a period of **30 days** commencing from the date of acceptance of the offer by RSAOI Bangalore. Any delay in execution of work within stipulated period will attract penalty of 0.5% per week of delay (06 working days) or in proportion there of the Bid amount (condition apply) upto a maximum of 10 % of contracted amount. RSAOI, Bangalore reserves its right to recover the amount either in kind or cash as the case may be for such penalty.

4. All arrangement for the project work will be done by the Selected Bidder only. No men/material support will be offered by RSAOI, Bangalore.

Mandatory Documents

5. The following mandatory documents will be attached in support of quotations. Please note that RSAOI, Bangalore reserves the right to reject your bid in case you do not submit the copies of these documents: -

(a) Common Documents

- (i) Copy of License/registration in the name of the Firm. The Bidder should be either a registered company or registered partnership or sole proprietorship firm (proof to be attached).
- (ii) Proof of own infrastructure and office with documents (Brochures, leaflets, manuals etc, if any).
- (iii) Copy of PAN card and Income Tax return for last three years.
- (iv) Details of GST number be reflected in the quotation.

(v) **Certificate as per format attached at Annexure – II to this RFP on Company/Firm Letter Head.**

(b) **Documents for specific procurement**

(i) Technical specification of their materials/equipment/components. Please note that RSAOI, Bangalore reserves the right to reject your bid in case you do not specify the brands you shall utilize of various material.

(ii) Bidder/Organization profile as per **Annexure III.**

(iii) **EMD for ₹1,10,000/- (Rupees One Lakh Ten Thousand only) in the form of Demand Draft/Term Deposit Receipt in favor of RSAOI, Bangalore. Format for EMD is placed at Annexure V.**

6. The Bidder will be required to produce all original documents for verification by the Board of Officers or authorized staff of RSAOI, Bangalore Management Committee on demand for checking the credentials of the Bidder.

Earnest Money Deposit (EMD)

7. Bidders are required to submit Earnest Money Deposit (EMD) for an amount of **₹1,10,000/- (Rupees One Lakh Ten Thousand only) along with their Quotation**, in favor of RSAOI, Bangalore as mentioned at Para 5 above. The EMD may be submitted in the form of Demand Draft/Fixed Deposit Receipt/Bank Guarantee from any of the public sector banks or a private sector bank authorized to conduct government business with validity of six months from the date of quotation. EMD of the unsuccessful bidders will be returned on award of the project work. The EMD of the successful bidder would be retained as Performance Security and returned, without any interest whatsoever, after completion of the work. RSAOI, Bangalore reserves the right to retain the Performance Security in whole or as part towards charges of Cancellation of Contract or as Penalty for delayed work.

8. EMD is not required to be submitted by those Bidders who are registered with the Central Purchase Organization (e.g. DGS&D), National Small Industries corporation (NSIC) or any Department of MoD for MoD itself. In such cases, valid proof of exemption of EMD be attached, invariably with quotations as mandatory document. The EMD will be forfeited if the bidder withdraws or amends impairs or derogates from the tender in any respect within the validity period of their tender.

9. **Single Envelope Bid System Offer (Only Financial Bid)**. The offer/quotation along with documents at Para 4 above will be submitted in a sealed covers duly marked **“REPAIR/REPLACEMENT OF FALSE ROOFING FOR CARIAPPA HALL AT RSAOI BANGALORE”** The tender documents can be dropped in the **Tender Box** placed at **RSAOI BANGALORE” Gate No 2, C/o HQ K & K Sub Area or by post to RSAOI, MG Road, Bangalore – 560001**. Any bid received after the deadline for submission of bid prescribed, will **NOT** be entertained and returned unopened to the Bidder.

10. **Quoting of Price**. The rates for the project work **“REPAIR/REPLACEMENT OF FALSE ROOFING FOR CARIAPPA HALL AT RSAOI BANGALORE”** be furnished as per format given at **Annexure IV**.

11. Interested Bidders may visit the site from _____**2026** to _____**2026** for any clarification between 9 AM to 2 PM on any working days EXCEPT Tuesday (weekly holiday). Please quote your rate only for the specification/ items as asked the above.

12. **No Erasers/Alterations.** Rates must be completely filled up. Corrections or alterations, if any, should be authenticated. If rate of any items/group of items are not filled by the Bidders, such quotations will **NOT** be accepted.
13. **Validity of Offer.** The offer of quotation should be valid for period of minimum **60 days** from the date of opening of quotations.
14. **NO COMMITMENT TO ACCEPT LOWER OR ANY TENDER.** RSAOI BANGALORE shall be under no obligation to accept the lowest or any other offer received in response to this notice and shall be entitled to reject any or all offers without assigning any reasons whatsoever.
15. **Opening of Quotations.** Quotations will be opened at **RSAOI BANGALORE** on _____ **2026 at ____ hrs.** The Bidders/their representatives may be present at the time of opening of the Quotations. No separate intimation will be sent in this regard to the suppliers for deputing their representatives.
16. **Order Cancellation.** If the selected Bidder fails to carry out the assigned job within the stipulated time schedule or the extended date communicated, **RSAOI BANGALORE Management Committee** reserves the right to cancel the order.
17. **Payment Terms.** No advance amount will be paid to the Bidder. The final payment will be made to the Bidder on completion of the assigned job/completion of the work as per Scope of work and authenticated by Board of Officers. Proper Invoice will be submitted by the Bidder to **RSAOI BANGALORE**, on completion of work and other formalities. On scrutiny of the invoice/bill, **RSAOI BANGALORE** on recommendations of the Board of Offrs convened by HQ KKSA, shall make payment after deduction of payable TDS as applicable.
18. **Applicability Force of Majeure Conditions.** The Force Majeure conditions will be applied to the both parties till completion of the project work **“REPAIR/REPLACEMENT OF FALSE ROOFING ON CARIAPPA HALL AT RSAOI BANGALORE”** as per the law of the land.
19. **Termination of Contract.** **RSAOI BANGALORE** reserves the right to terminate the contract in the event of non-performance / non-adherence to laid down quality and Current Good Engineering Practices / illegal / unethical practices.
20. **Clarification Regarding Contents of RFP.** A prospective Bidder who requires clarification regarding contents of the bidding documents, the same shall be notified to the **The Secretary, RSAOI BANGALORE** in writing or verbal about the clarification sought not later than two days prior to the date of opening of the quotations. Contact address/tele Nos are as under:-

The Secretary,
RSAOI BANGALORE
HQ K&K Sub Area
Bangalore – 560001
Email: info@rsaoibangalore.in
Tele : 9900232500

Case File No : Gen/RSAOI/Maint

Date : 17 Jul 2026

Sd/-xxxxxx
(Vino Abraham)
Col (Retd)
Secretary

SCOPE OF WORK/SPECIFICATION

“REPAIR/REPLACEMENT OF FALSE ROOFING ON CARIAPPA HALL AT RSAOI BANGALORE”

1. The Scope of Work/specification of the project work **“REPAIR/REPLACEMENT OF FALSE ROOFING ON CARIAPPA HALL AT RSAOI BANGALORE”** will include the u/m: -

S/No	Description	A/U
(a)	Upgradation of Cariappa Hall which include removal old false ceiling and installing of new Fultone acoustic gypsum tile board.	12,000 sqft
(b)	Renting of Scaffolding for work use has the height of the ceiling is at 17’ft from the ground level.	01Lump sum
(c)	Laying of Aluminum channels	12,000sqft
(d)	Installation of Fultone acoustic gypsum tile board of 12.5mm thickness of size 2ft x 2Ft on top aluminum channels.	12,000sqft
(e)	Labor cost for laying/ installation of aluminum channels and installing acoustic gypsum tile board for an area of approx. 80 x 150 = 12000sqft	12000sqft
(f)	<u>Electrical work</u> 1.5 core wire (yellow) 180mtr = 4nos, 1.5 core wire (blue) 180mtr = 6nos, 2.5 core wire (black) 180mtr = 3nos, 2.5 core wire (red) = 2nos, 4.0 core wire (black) 180mtr = 1nos, 4.0 core wire (red) 180mtr = 1nos, ¾” pipe = 130nos, ¾” bend = 80nos, ¾” collar = 30nos, 1” collar = 50nos, 1” JB PVC = 60nos, ¾” JB PVC = 60nos, D hook clamp = 15nos, Tag 300mm = 7nos, ¾” clamp = 4nos, 1” clamp = 3nos, 5Amp switch = 40nos, 1” screw, MCB = 1box, 32 Amps MCB=1nos, 18mm box with plate, Labour charge.	Wiring in the entire hall
(g)	Installing of 2 x 2 LED False ceiling lights 36W (Panasonic) inside the hall 40Nos	40 Nos
(h)	Supply and installation of Heavy duty HVLS fans	05 Nos
(j)	Supply and installing of Toughen glass door	01 Nos

2. Quotation not fulfilling the above technical parameters will be rejected by the Board at the time of opening of quotations.

(LETTER OF THE BIDDER ON LETTERHEAD)

The Secretary,
RSAOI BANGALORE
HQ K&K Sub Area
Bangalore – 560001
Email: info@rsaoibangalore.in
Tele : 9900232500

**UNDERTAKING BY THE BIDDER FOR REPAIR/REPLACEMENT
OF FALSE ROOFING OF CARIAPPA HALL AT RSAOI BANGALORE**

Dear Sir,

With reference to your RFP dated ____ **Jul 2026** on subject work and having examined and understood the instructions, terms and conditions forming part of the RFP, we hereby enclose our offer for **REPAIR/REPLACEMENT OF FALSE ROOFING ON CARIAPPA HALL AT RSAOI BANGALORE** in your above referred RFP.

We confirm that we have not been disqualified by any PSUs/ Govt undertaking for contract of work.

We further confirm that the offer is in conformity with the terms and conditions as mentioned in the RFP. We also confirm that the offer of bid shall remain valid for 60 days from the last date of submission of the offer.

We hereby confirm that we have read the terms and conditions given in the RFP and agree to them fully.

We enclose herewith a Demand Draft/Term Deposit Receipt of **Rs 1,10,000/- (Rupees One Lakh Ten Thousand only)** in favor of **RSAOI BANGALORE** and payable at Bengaluru, as EMD. Details of the same are as under:

- (a) Demand Draft/Pay Order No : _____
- (b) Date of Demand Draft/Pay Order : _____
- (c) Name of issuing Bank : _____

Authorized Signatories
(Name & Designation, seal of the firm)

Annexure-III
(Ref Para 5 (b) (ii) of RFP)

(Letter to the RSAOI, Bangalore on the bidder's letterhead)

BIDDER ORGANISATION PROFILE

1. Name of the Organization and Address:
2. Year of Establishment:
3. Status of the firm:
(Whether Private / Pvt. Ltd. Company/Public Ltd. Company / Partnership Firm)
4. Whether registered with the Registrar of Companies/Registrar of Firms in India, if so, mention number and date and enclose Registration Certificate copy.
5. (a) Name and address of Bankers:

(b) ITR of the Company/Firm for last three years.
(Please attach copies of ITR as proof documents)
6. Whether registered for Service Tax purposes. If so, mention number and date.
7. Since when and how long your Company/firm has been involved in such project works/supplying of such stores?
8. Certified that:-

(a) All the information furnished by me / us above here is correct to the best of my / our knowledge and belief.

(b) I / We agree that I / We have no objection if enquiries are made about the work listed by me / us here in above and / or in the accompanying sheets.

Place:

Date:

SIGNATURE:
Name & Designation & seal of the Company

(Letter to RSAOI, Bangalore on the Bidder's letterhead)

The Secretary,
RSAOI
Bangalore – 560001

PRICE BID

**REPAIR/REPLACEMENT OF FALSE ROOFING
OF CARIAPPA HALL AT RSAOI BANGALORE**

Dear Sir,

With reference to Para 10 of your RFP published in your website, we hereby quote our best **PRICE** as under (inclusive of GST / SST / all other charges): -

REPAIR/REPLACEMENT OF FALSE ROOFING ON CARIAPPA HALL

S/No	Description	A/U
(a)	Upgradation of Cariappa Hall which include removal old false ceiling and installing of new Fultone acoustic gypsum tile board.	12,000 sqft
(b)	Renting of Scaffolding for work use has the height of the ceiling is at 17'ft from the ground level.	01Lump sum
(c)	Laying of Aluminum channels	12,000sqft
(d)	Installation of Fultone acoustic gypsum tile board of 12.5mm thickness of size 2ft x 2Ft on top aluminum channels.	12,000sqft
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(g)	Installing of 2 x 2 LED False ceiling lights 36W (Panasonic) inside the hall 40Nos	40 Nos
(h)	Supply and installation of Heavy duty HVLS fans	05 Nos
(j)	Supply and installing of Toughen glass door	01 Nos

Terms and Conditions

- Price : Prices quoted above is inclusive of all taxes/levies supply, Transportation, Supervision & commissioning/installation and other charges as applicable and quoted.
- Discrepancy in Rates: In case the rate quoted by Bidder in figure and words is varied, The rates quoted in words will be taken into account for determining the value of tender.
- Work completion : **30 Days** from the date of receipt of work order.
- Terms of payment:** Within 10 days from the date of completion of work.

Signature of Bidder

Annexure – V
(Ref Para 5 (b) (iii) of RFP)

EMD BANK GUARANTEE FORMAT

Whereas (Hereinafter called the “bidder (has submitted their offer dated for **REPAIR/REPLACEMENT OF FALSE ROOFING ON CARIAPPA HALL AT RSAOI BANGALORE** (hereinafter called the bid) Having our registered office at are bound unto (Hereinafter called The Buyer” in the sum of buyer, the Bank binds itself, its successors and assigns by these presents.

Sealed with the common seal of the said bank this Day of 20....

The conditions of obligations are

1. If the bidder withdraws or amends, impairs or derogates from the bid in any respect within the period of validity of this tender.
2. If the bidder having been notified of the acceptance of his tender by the buyer during the period of its validity.
3. If the bidder fails to furnish the performance security for the due performance of the contract.
4. Fails or refuses to accept/execute the contract.

We undertake to pay the beneficiary up to the above amount upon receipt of its first written demand, without the beneficiary having to substantiate its demand, provided that in its demand the beneficiary will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred conditions or conditions.

This guarantee will remain in force upto and including 60 days after the period of RFP validity and any demand in respect thereof should reach the bank not later than the above date.

.....
(Signature of the authorized officer of the bank)
Name and designation of the officer
Seal, name & address of the bank and address of the branch

.....
(Signature of Bidder)

RSAOI
No 50 MG Road
Bangalore-560001

CALL FOR QUOTATIONS

Dear Sir,

1. Please arrange to provide the rates/quotation of the following items/works to this Rajendra Sinhji Army Officers Institute for our further action. Your quotation should reach in sealed envelope addressed to Secretary Rajendra Sinhji Army Officers Institute by ____ hrs on ____ **Jul 2026**:-
2. The terms and conditions will be as under:-
 - (a) The rates once quoted will not be changed and procurement is to be done on the rates quoted therein irrespective of market rate fluctuations.
 - (b) The quotation must be inclusive of labor/transportation charges and all rates should be inclusive of GST. Rate of GST should be clearly indicated.
 - (c) Payment will be made by cheque/NEFT only on completion of delivery and inspection of items.

Thanking You.

Sd/-xxxxxx
Col Vinoo Abraham (Retd)
Secretary