

JOB DESCRIPTION

Job Title	:	Assistant Secretary (Finance).
Department	:	Accounts.
Station / Place	:	RSAOI, MG Road, Bangalore.
Posting Period	:	Contractual for a period of two years. The Employee shall remain on probation for first year.
Emoluments	:	Rs 70,000/- per month.
Age Profile	:	Below 60 years.
Working Hours	:	To be decided by the Management during the interview.
Leave	:	10 days Casual Leave & 20 days Earned Leave per year.

Note :- 1. Selected candidate may require to join duty at short notice.
2. For further clarifications, contact Secretary @ 9536796822.

Please forward your CV to **Secretary, RSAOI, No 50, MG Road, Bangalore - 560 001** or mail to info@rsaoibangalore.in by **10 Feb 2025**.